



WELWYN HATFIELD

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Please ask for:
Graham Seal

25 September 2017

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 3 October 2017 at 7.30 pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Executive Director
Public Protection, Planning and Governance

AGENDA PART 1

1. APOLOGIES

2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 5 September 2017 (previously circulated).

4. ACTIONS STATUS REPORT (Pages 7 - 8)

Report of the Executive Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 12

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEMS RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO THE COUNCIL

To consider the following items:-

(a) Remote Network Access (Pages 9 - 10)

Report of the Executive Director (Resources, Environment and Cultural Services) requesting capital funding for upgrading the Council's secure remote log on connection.

(b) Housing Allocation Policy Review (Pages 11 - 26)

Recommendation from the meeting of the Cabinet Housing Panel on 18 September 2017 on approval of proposed changes to the policy following consultation.

8. ITEM REQUIRING KEY DECISION

To consider the following item for decision in the current Forward Plan:-

(a) Proposals for the Demolition and Reprovision of Enhanced and Increased Temporary Accommodation at Howlands House, Welwyn Garden City (Forward Plan Reference FP794) (Pages 27 - 38)

Report of the Executive Director (Housing and Communities) on the appointment of an architect for the demolition and redevelopment of Howlands House, Welwyn Garden City.

9. ITEM REQUIRING KEY DECISION NOT ON THE FORWARD PLAN

To consider the following item for decision not in the current Forward Plan:-

(a) Hatfield Swim Centre Changing Room Refurbishment (Pages 39 - 42)

Report of the Executive Director (Resources, Environment and Cultural Services) seeking delegated authority for the award of the contract for this scheme.

(Note: The Chairman of the Social Overview and Scrutiny Committee has been given notice that it was impracticable to comply with the requirement that at least twenty eight days notice must be given of the intention to make a key decision on the Forward Plan in accordance with Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 because it was urgent and could not reasonably be deferred for the reason specified).

The reason for this item is to be able to award the contract to enable the works to take place and be completed before the peak period for leisure facilities in January 2018.

10. PILOT SCHEME FOR BUSINESS RATES GROWTH RETENTION (Pages 43 - 46)

Report of the Executive Director (Resources, Environment and Cultural Services) on the pilot scheme for business rates growth retention.

11. RISK MANAGEMENT (Pages 47 - 72)

Report of the Executive Director (Public Protection, Planning and Governance) on the current strategic risks facing the Council.

12. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

13. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for items 14 to 17 and 18 on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraphs 1 (personal information), 2 (individual identity) and 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

14. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following item of an exempt nature for decision in the current Forward Plan:-

(a) Housing Operations Customer First Transformation Programme (Forward Plan Reference FP809) (Pages 73 - 84)

Exempt report of the Executive Director (Housing and Communities) on the proposed remodelling of the Housing operations service through the Customer First Transformation Programme.

15. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION NOT ON THE FORWARD PLAN

To consider the following items of an exempt nature for decision not in the current Forward Plan:-

(a) Proposed Sale of Salisbury Square, Hatfield (Pages 85 - 88)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) on the proposed sale of Salisbury Square, Hatfield.

(Note: The Chairman of the Resources Overview and Scrutiny Committee has been given notice that it was impracticable to comply with the requirements that at least twenty eight days notice must be given of the intention to make a key decision on the Forward Plan and to consider the item in the private section of the meeting accordance with Regulations 5 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 because it was urgent and could not reasonably be deferred for the reason specified).

The reason for this item is to be able to proceed with the proposed sale without delay.

(b) Parking Enforcement and Management Contracts (Pages 89 - 92)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) considering the options for the re-procurement of these contracts.

(Note: The Chairman of the Environment Overview and Scrutiny Committee has been given notice that it was impracticable to comply with the requirements that at least twenty eight days notice must be given of the intention to make a key decision on the Forward Plan and to consider the item in the private section of the meeting accordance with Regulations 5 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 because it was urgent and could not reasonably be deferred for the reason specified).

The reason for this item is to be able to proceed with the arrangements for re-procuring these contracts without delay.

16. NON DOMESTIC RATES WRITE OFFS (Pages 93 - 94)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) on a non-domestic rates write off of over £10,000.

17. REPORT FROM CABINET PANEL

(a) Campus West Cabinet Panel - 31 July 2017 (Pages 95 - 98)

Exempt report of the Cabinet Panel meeting on budget and income quarter one and review of the business.

18. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors J.Dean (Leader) M.Perkins
D.Bell B.Sarson
H.Bromley R.Trigg
T.Kingsbury

Executive Board
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Graham Seal Governance Services Unit on 01707 357444 or email – democracy@welhat.gov.uk / g.seal@welhat.gov.uk